

## **Cemetery Commission Meeting**

**Thursday July 1, 2021**

The regular meeting for the Cemetery Commission convened at 7:00 PM at the town office building. In attendance were Dr. Smith, Mr. Beaudoin, Ms. Sarah Pedder, Mr. Kyle DeMaio and Ms. Mary Hull.

### **Acceptance of the meeting minutes for last meeting**

Mr. Beaudoin made motion to accept the meeting minutes for the last two meetings. Ms. Pedder seconded the motion and it was voted yes by Mr. Beaudoin and Ms. Pedder. Dr. Smith abstained.

### **Restructuring of the Commission**

Dr. Smith made a motion to restructure the Commission as follows:

Chair: Mr. Beaudoin

Vice Chair: Dr. Smith

Clerk: Ms. Pedder

Seconded by Ms. Pedder and voted unanimously.

### **Old Business**

Mr. DeMaio stated the school department is only allowing overtime (OT) hours at this time. Dr. Smith will reach out to the department.

### **CPA Grant**

Mr. Beaudoin stated per an email from Mr. Laroche C.D. Masonry has started mobilization for the Hillside arch repair. Also per email from Sara at Structures North, she was never told the okay was given to begin the engineering for the vault at Hillside. The previous contact had left information, but was no longer on the project. Sara will be coming to see the vault in the coming days. Deadline for CPA grant is 8/31/2021.

Mr. Beaudoin stated that he feels Mr. Laroche should be informing the Commission of what is happening. The money is there for the engineering. Dr. Smith stated he would invite Mr. Laroche to a meeting or ask him to email the Commission for an update. Dr. Smith would also be asking for clarification regarding the arch. Mr. Beaudoin is submitting the application for the vault/crypt.

### **Supervisor's report**

Mr. DeMaio states Henry's Tree Service still has not returned call regarding tree in Moulton Hill. He will reach out one more time, but may need to find a different tree service.

Rain is still causing issues, per Mr. DeMaio. Trimming was done today (7/1/21). Dr. Smith stated Upper Hillside not done, suggested consolidation with other departments.

Mr. DeMaio stated Ms. Farnum has still not gotten back to him regarding OT hours question. Current mowing is one time every two weeks for Water&Sewer, Monument, and by the dam.

Pictures of the arch repair to be sent to the newspaper.

**Review of status of equipment, grounds, fences, walls, and buildings**

All equipment in working order. Oil changes done and a battery was purchased. Money must be applied for for the furnace. It previously had been requested for a mower, it needs to be rescinded and reapplied for. Per Mr. DeMaio, Ms. Farnum will move it up.

At 7:30 PM Dr. Smith made a motion to adjourn. Mr. Beaudoin seconded the motion and it was voted unanimously.

A handwritten signature in cursive script, appearing to read 'S. Pedder', is written over a horizontal line.

Sarah Pedder, Clerk